



Eastern Market Weekend Space Distribution Policy

The guiding principle behind the Eastern Market Weekend Space Distribution Policy is to coordinate the different users of the market space so as to enhance the market experience. As the Eastern Market Weekend Market has become increasingly popular, demands for use of the space in and around Eastern Market have also increased. The following guidelines were developed to preserve the public space at Eastern Market Weekend for its intended purposes, minimize disruption and to provide safe, orderly and equitable access to the public, vendors, community groups, artists and others who desire to enjoy the Eastern Market Weekend experience.

Individuals and organizations that wish to perform or set up a community table or booth at Eastern Market must submit an application to the management office, located on the first floor of the market across from the ATM machines. Applications should be submitted no later than the Tuesday prior to the weekend that the vendor desires to appear at Eastern Market, to provide Eastern Market management sufficient time to assess the availability of space. Permits will be issued on a first come, first served basis. Individuals or organizations engaged in these activities at Eastern Market without prior consent of the Eastern Market management will be removed. Individuals who wish to sell a legislated product at Eastern Market may find applications online at www.easternmarket-dc.org.

The guidelines below apply to the following geographical area, which is managed by DC's Department of General Services on Saturdays and Sundays from, 6:00 a.m. to 7:00 p.m. :

- From the FY14 Budget Support Act of 2013: "7th Street, S.E., between North Carolina Ave, S.E., and Pennsylvania Avenue, S.E., including the area between the curb and near edge of the sidewalk on both the east and west sides of the street and excluding the area between the property line and far edge of the sidewalk on both sides of the street";
- From the Eastern Market Act, Title 37-101: "The area between the south curb of North Carolina Avenue SE, and the north curb of C Street, S.E., and from the west curb of 7th Street SE and the building line with the Capitol Hill Natatorium."
- From the Eastern Market Act, Title 37-101: "The Capitol Hill Natatorium Plaza."
- Mayor's Order 2012-86 "Designation of Special Event Area for Eastern Market Vending"
- Mayor's Order 2013-064 "Designation of Special Event Area for Vending"

Attachment A shows where each of the spaces defined below are located on a map of Eastern Market.

Attachment B is an Application to become a busker.

Attachment C is an Application for DC Based Non-Profits to occupy a community space.

Vendors and Farmers

Eastern Market Legislation, Title 37-101 clearly defines the products that may be sold at Eastern Market. Vendors and farmers must be accepted through the formal application process before they may begin vending at Eastern Market. Applications may be found at www.easternmarket-dc.org

- Products that may be sold at Eastern Market include:
 - Handcrafted goods
 - Ethno-specific goods
 - Antiques, Vintage, and collectible items
 - Farm products
 - Prepared foods

DC Based Non-Profits (Community Groups)

Community Groups are 501(c)(3)'s (or groups that operate in a manner consistent with 501(c)(3)'s) that are located in Washington, DC. Per Eastern Market Legislation, Title 37-101, five community spaces are made available for DC-based non-profits.

- Space for Community Groups
 - Two of these spaces are fixed: NV-3 and NV-4.
 - If there are more than two community organizations interested in participating on any given day, the Assistant Market Manager will assign spots from among the market's vendor spaces. These spaces may be anywhere within the market space, including the Natatorium Plaza.
- There is a fee of \$35 per community space that must be paid at the North Hall between 7:30am and 9:30am. Credit cards, checks, cashier's checks and money orders are accepted. Cashier's checks, checks and money orders must be made out to "DC Treasurer"
- Past community groups have included (among others): Boy Scout troops, Girl Scout troops, non-profit arts groups, non-profit schools, etc.
- All of the activities of community groups must be conducted within a 10'x10' space
- Activities may include: fundraising, sales of books, tickets or other products, spreading information, passing out flyers, etc. Political petitioners who are interested in having a home base with a table, chairs, etc, may also rent a community space under the process outlined above.

Buskers

Buskers are performers/entertainers who work for tips or CD sales.

- Buskers are permitted at three locations at Eastern Market:
 - Space NV-2 in front of the Frager's Pad is reserved for food demo buskers. These individuals/restaurants typically do not work for tips. Their reward is the publicity that they and their businesses get from being at a busy market
 - Space NV-5 and NV-7 are on the sidewalk along 7th Street SE and NV-8 is in the Natatorium Plaza.
- Buskers are not permitted to amplify their music;

- All music buskers must fill out the Busker Application and sign up on the schedule maintained by the Assistant Market Manager.

Political Petitioners

Political Petitioners are individuals petitioning for candidates or governmental reform. Petitioning activities may be conducted anywhere outside Eastern Market. We kindly request that petitioners follow the guidelines below:

- Please do not impede pedestrian flow on the sidewalk. Allow pedestrians to continue on if they wish to.
- Petitioners may hand out leaflets or flyers, but may not leave leaflets or flyers unattended, or cause an accumulation of trash.
- While political petitioners are not required to obtain a fixed space for those activities, if a political petitioner is interested in setting up a table/chairs/tent in the space set aside for community groups, he/she should refer to the section titled, “DC Based Non-Profits (Community Groups)”

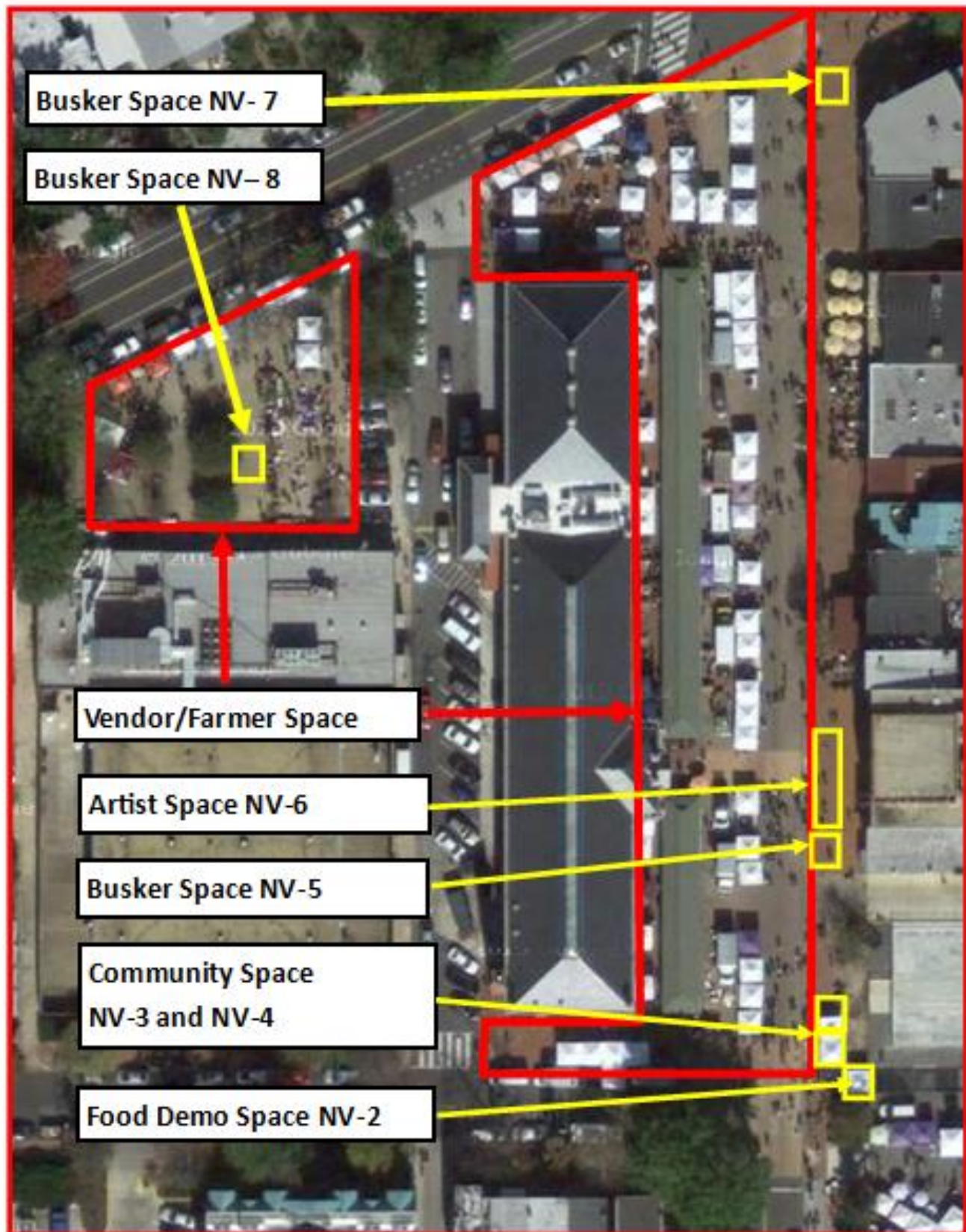
Artists

- Artists who are not selling or busking shall not arrange themselves in such a manner to obstruct passage of pedestrians or the transaction of business

For-Profit Solicitors (Marketing Agencies, Etc.)

- For-profit solicitors are not permitted at Eastern Market.

Attachment A: Eastern Market Space Distribution for Vendors, Buskers and Community Groups



Attachment B: Eastern Market Busker Application - 2014



Eastern Market Busker Application - 2014

(Please print clearly and legibly)

Name: _____

Business Name: _____

Address: _____

City, State & Zip: _____ County _____

Phone: _____ Cell: _____

Email address: _____ Website address: _____

Instrument(s) you play: _____

Please provide us with a brief description of your performance plan: (please include duration of performance; number of musicians accompanying you, if applicable; how much space you need; a list of equipment you will bring)

Please include a list of any other venues where you may have performed, including indoor and outdoor locations:

Please include a list of any promotional materials you will bring, including CDs for sale, concert schedule, brochures, etc):

Please provide the period(s) that you would like perform at Eastern Market (Circle as many as are appropriate):

Winter Spring Summer Fall

Please state your approximate beginning date: _____

Please be aware that buskers are not permitted to amplify their music.

The undersigned hereby agrees to follow the Eastern Market Rules for Busker Musicians. The undersigned hereby attests that the information provided herein is true and accurate to his/her best knowledge and belief.

Signature

Date

Attachment C: Community Group Space Application – 2014



Eastern Market Community Group Space Application - 2014

Per the Eastern Market Weekend Space Distribution Policy, *Community Groups* are 501(c)(3)'s that are located in Washington, DC. Per Eastern Market Legislation, Title 37-101, five community spaces are made available for DC-based non-profits.

- Space for Community Groups
 - Two of these spaces are fixed: NV-3 and NV-4. See Attachment A.
 - If there are more than two community organizations interested in participating on any given day, the Assistant Market Manager will assign spots from among the market's vendor spaces. These spaces may be anywhere within the market space, including the Natatorium Plaza.

Guidelines for Community Group Space Rental:

- There is a fee of \$35 per community space which must be paid at the North Hall between 7:30am and 9:30am. Credit cards, checks, cashier's checks and money orders are accepted. Cashier's checks, checks and money orders must be made out to "DC Treasurer"
- All of the activities of community groups must be conducted within a 10'x10' space
- Activities may include: fundraising, sales of books, tickets or other products, spreading information, passing out flyers, etc.
- Please attach proof of your 501(c)(3) tax exempt status.

(Please print clearly and legibly)

Business Name: _____ Tax ID# _____

Address: _____

City, State & Zip: _____ County _____

Point of Contact: _____

Phone: _____ Cell: _____

Email address: _____ Website address: _____

Please tell us the date(s) that you would like to rent space at Eastern Market: _____

The undersigned hereby agrees to follow the Eastern Market Rules for Community Groups. The undersigned hereby attests that the information provided herein is true and accurate to his/her best knowledge and belief.

Signature

Date